West Warren Park Board Meeting

Date: October 12, 2026
Time: 7:00 p.m.
Location: 7740 W 900 S Ogden Utah 84404

I. Call to Order

State the time calling the meeting of the West Warren Park Board of Trustees to order. Take a roll for the record.

Jeremy called the meeting to order at 7:03 p.m. Chris Clem, Jeremy Jacob, Riley Skinner and Amy Coleman were in attendance. Joe Giordano and Jeff Davis were excused.

Welcome & Introductions

II. Administrative Items (3 minutes)

Approval of Minutes: Review and vote to approve the minutes from the previous meeting.

- Riley motioned to approve the minutes as written. Chris seconded the motion. Jeremy called for a vote, all voted “Aye” in favor. Motion passed.

III. Governance Actions (10 minutes)

Any item the board needs to officially vote on or spend money on must be listed here with reasonable specificity. You cannot vote on something if it isn't listed in this section. If members of the public are present, public comment on action items may be asked for but is not required.

- Approval of Warrants/Checks
    - West Warren-Warren Water Improvement District $412.75
    - Civic Plus $152.04
    - Ross LaRue $2700.00
    - Chase Heiner $1000.00
    - Yard Masters $1878.63
    - United States Treasury $292.22
    - Carydn Clem $585.00
    - Amy Coleman $286.69

IV. Park Operations & Maintenance (20-30 minutes)

This time allows for discussion on general operations freely. If the conversation leads to an expenditure, make a note to put it on next month's Action Items.

- Maintenance Updates
    - Winterize Pavilion
        - On November 9th Jeremy and Riley will close the pavilion at 6:30 p.m.
        - Cardyn has graduated and will be done cleaning the park. She will finish the season. Berkley would like to begin cleaning starting in April. Board approved.
- The rodeo Mosquito Days committee had Chase Heiner bill the park directly for the $1,000.00 donation.

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- Mosquito days had an overall positive response. Recommendation would be to do everything on the same day.
- Yard Masters fixed the sprinkler leak and has been doing fall clean up.
- Amy will check the park to ensure the Whiskey River Riding Club completed their service project.

- Review Budget/Draft 2027 Budget

    - Board reviewed year-to-date expenditures and all line items, plus the expected tax revenue for 2027. The board will set a budget during November's meeting.
    - Board will need to set come Capital projects for 2027. Will be listed as an agenda item for the next meeting.

V. Public Comment

Ask if anyone from the public is present and has anything to say.

VI. Board Comments

Ask if anyone from the board has anything for future discussion or agenda item.

- Ross may increase his prices next year with the increase of fuel prices.
- Jeff will attend the ramp grant meeting.
- Steve would like to step back from assisting in the accounting work for the Park, he would still provide year end statements/audits, provide w-2's/1099's, and send budget reports to the state. Amy would take on the additional responsibilities. The board will need to appoint a treasurer in Steve's place.

VII. Adjournment

Riley motioned to adjourn, Chris seconded. Jeremy called for a vote. All voted "Aye" in favor. The meeting adjourned at 7:28 p.m.